



**THE UNITED REPUBLIC OF TANZANIA
PRIME MINISTER'S OFFICE LABOUR, YOUTH, EMPLOYMENT
AND PERSONS WITH DISABILITY
PUBLIC SERVICE SOCIAL SECURITY FUND**



REQUEST FOR PRE - QUALIFICATION

TR196/2024/2025/W/02

FOR

Proposed Construction of PSSSF HQ Building in DODOMA

30/01/2025

LIST OF ABBREVIATIONS

Cap	Chapter
ES	Environmental and Social
FY	Financial Year
IFP	Invitation for Pre-qualification
ITA	Instruction to Applicants
JV	Joint Venture
NeST	National e-Procurement System of Tanzania
PDS	Pre-qualification Data Sheet
PE	Procuring Entity
PPAA	Public Procurement Appeals Authority
PPRA	Public Procurement Regulatory Authority
SEA	Sexual Exploitation and Abuse
SH	Sexual Harassment
SPD	Standard Prequalification Document
STD	Standard Tender Document

SECTION I - INVITATION FOR PRE-QUALIFICATION



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Proposed Construction of PSSSF HQ Building in DODOMA

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1. This invitation for pre-qualification follows the General Procurement Notice for this project that appeared in the National e-Procurement System of Tanzania (NeST) dated 28/06/2024.
2. The Government of Tanzania has set aside funds for the operation of the PUBLIC SERVICE SOCIAL SECURITY FUND during the financial year 2024/2025. It is intended that part of the proceeds of the fund will be used to cover eligible payments under the contract for the Proposed Construction of PSSSF HQ Building in DODOMA.
3. The PUBLIC SERVICE SOCIAL SECURITY FUND intends to pre-qualify contractors for Proposed Construction of PSSSF HQ Building in DODOMA. It is expected that invitations to tender will be made on 2025-03-28.
4. Pre-qualification will be conducted through the procedures specified in The Public Procurement Act, Cap 410, and its Regulations, and is open to all applicants as defined in the Regulations.
5. Interested applicants may obtain further information by accessing a complete set of pre-qualification documents in English through NeST.
6. Applicants are required to register on the NeST and pay the tender participation fee as indicated in the NeST to be able to participate in this tendering process.
7. All applications must be submitted through NeST at or before 10:00 AM on 10/02/2025. Applications will be opened promptly thereafter on NeST dashboard and Applicants may view the opening report by logging into the NeST.
8. Applications not received through NeST shall not be accepted for evaluation irrespective of the circumstances.

**Director General
P.O.BOX 1501 DODOMA**

SECTION II: INSTRUCTIONS TO APPLICANTS

A: GENERAL

1. Scope of Works	1.1	The Procuring Entity (PE), as indicated in the PDS , issues this Prequalification Document (“Prequalification Document”) to prospective applicants (“Applicants”) interested in submitting applications (“Applications”) for prequalification to Tender for the Works described in Section VII (Scope of Works). In case the Works are to be Tendered as individual contracts (i.e., the slice and package procedure), these are listed in the PDS .
	1.2	If so indicated in the PDS , the total Works to be constructed have been divided into a number of similar Lots (slices) and tenders will be invited concurrently for the combinations of lots (packages). Applicants can tender for individual lot only or for a combination of lots within their pre-qualified capacity as assessed by the Procuring Entity.
	1.3	It is expected that pre-qualified applicants will be invited to submit tenders during the date, month and year indicated in the PDS
	1.4	The Tendering Documents, type of contract, and method of payment, whether prices are fixed or adjustable, and the time for completion are indicated in the PDS
	1.5	General information on the climate, hydrology, topography, geology, access to site, transportation and communications facilities, medical facilities, project layout, expected construction period, facilities, services provided by the Procuring Entity, and other relevant data is attached as an Annex to the PDS .
2. Source of Funds	2.1	The Government of Tanzania has set aside funds for the operations of the PE named in the PDS during the Financial Year indicated in the PDS . It is intended that part of the proceeds of the funds will be applied to cover eligible payments under the contract for the works as described in the PDS . or The Government of Tanzania through the PE named in the PDS has applied for/received/ intends to apply for a [loan/credit/grant] from the financing institution named in the PDS towards the cost of the Project named in the PDS . The Government of Tanzania intends to apply a part of the proceeds of this [loan/credit/grant] to payments under the Contract described in the PDS .
	2.2	Payments will be made directly by the PE (or by financing institution specified in the PDS upon request by the PE to so pay) and will be subject in all respects to the terms and conditions of the resulting contract placed by the PE.
3. Fraud, and Corruption, Coercive, Collusive and Obstructive Practices	3.1	The Government of Tanzania requires that PEs (including beneficiaries of Government funded projects and procurement) as well as Tenderers under Government financed contracts, observe the highest standard of ethics during the procurement and execution of such contracts. In pursuance of this policy, the following shall apply. (a) for the purposes of this provision, the terms set forth below are defined as follows: (i) “corrupt practice” means the offering, giving receiving or soliciting of anything of value to influence the action of a public officer in the procurement process or contract execution;

		<p>(ii) “coercive practice” means impairing or harming, or threatening to impair or harm directly or indirectly, any party or the property of the party for the purpose of influencing improperly the action of that party in connection with public procurement or in furtherance of corrupt practice or fraudulent practice;</p> <p>(iii) “fraudulent practice” means misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of the Government or a public body and includes collusive practices among Applicants, prior to or after submission designed to establish tender prices at artificial non-competitive levels and to deprive the Government of the benefits of free and open competition;</p> <p>(iv) “obstructive practice” means acts intended to materially impede access to required information in exercising a duty under this Act;</p> <p>(b) PE will not accept award if it determines that the applicant recommended for prequalification has engaged in corrupt, fraudulent, coercive, collusive or obstructive practices in competing for the Contract in question; and</p> <p>(c) PPRA will declare a firm ineligible, for a period of ten years, to be awarded a public-financed contract if it at any time determines that the firm has engaged in corrupt, fraudulent, coercive collusive or obstructive practices in competing for, or in executing, a public-financed contract.</p>
	3.2	The Government of Tanzania reserves the right, where the applicant has been found by a national or international entity to have engaged in corrupt, fraudulent, coercive, collusive or obstructive practices to declare that such applicant is ineligible, for a stated period of ten years to be awarded a public financed contract.
	3.3	The Government of Tanzania will have the right to require that, in public financed contracts, a provision be included requiring suppliers and contractors to permit the Government of Tanzania inspect their accounts and records relating the performance of the contract and to have them audited by auditors appointed by the Government of Tanzania.
4. Eligible Applicants	4.1	<p>The Invitation for Prequalification (IFP) is open to all Applicants except where it is specified in the PDS, an Applicant may be a natural person, private Entity, government-owned Entity or institution subject to ITA 4.8 or any combination of such entities in the form of a joint venture (“JV”) under an existing agreement or with the intent to enter into such an agreement supported by a letter of intent.</p> <p>In the case of a joint venture, all members shall be jointly and severally liable for the execution of the entire Contract in accordance with the Contract terms. The JV shall nominate a Representative who shall have the authority to conduct all business for and on behalf of any and all the members of the JV during the prequalification process, Tendering (in the event the JV submits a Tender) and during contract execution (in the event the JV is awarded the Contract). Unless specified in the PDS, there is no limit on the number of members in a JV.</p>
	4.2	A firm may apply for prequalification both individually, and as part of a joint venture, or participate as a subcontractor. If prequalified, it will not be permitted to Tender for the same contract both as an individual firm and as a

	part of the joint venture or as a subcontractor. However, a firm may participate as a subcontractor in more than one Tender, but only in that capacity. Tenders submitted in violation of this procedure will be rejected.
4.3	A firm and any of its affiliates (that directly or indirectly control, are controlled by or are under common control with that firm) may submit its application for prequalification either individually, as joint venture or as a subcontractor among them for the same contract. However, if prequalified, only one prequalified Applicant will be allowed to Tender for the same contract. All Tenders submitted in violation of this procedure will be rejected.
4.4	National Applicants shall satisfy all relevant licensing and/or registration requirements with the appropriate statutory bodies in Tanzania. Foreign applicants are exempted from this requirement but where selected as having submitted the lowest evaluated tender the successful Tenderer shall register with the appropriate statutory body and shall be required to submit evidence of registration to operating business in the United Republic of Tanzania.
4.5	<p>An Applicant shall not have a conflict of interest. Any applicant found to be in conflict of interest shall be disqualified. An applicant may be considered to have a conflict of interest with one or more parties in this tendering process, if they:</p> <ul style="list-style-type: none"> a) Are associated or have been associated in the past, directly or indirectly with a firm or any of its affiliates which have been engaged by the Procuring Entity to provide consulting services for the preparation of the design, specifications and other documents to be used for the procurement of the supplies and services to be purchased under this Invitation for Prequalification; or b) have controlling shareholders in common; or c) receive or have received any direct or indirect subsidy from any of them; or d) have the same legal representative for purposes of this prequalification; or e) have a relationship with each other, directly or through common third parties, that puts them in a position to have access to information about or influence on the prequalification of another applicant, or influence the decisions of the Procuring Entity regarding this prequalification process; or f) participated as a consultant in the preparation of the design or technical specifications of the supplies and services and related services that are the subject of the prequalification.
4.6	<p>Firms and individuals may be ineligible if –</p> <ul style="list-style-type: none"> (a) such person is declared bankrupt or, in the case of company or firm, insolvent; (b) payments in favour of the person, company or firm is suspended in accordance with the judgment of a court of law other than a judgment declaring bankruptcy and resulting, in accordance with the national laws, in the total or partial loss of the right to administer and dispose of its property; (c) legal proceedings are instituted against such person, company or firm involving an order suspending payments and which may result, in accordance with the national laws, in a declaration of bankruptcy or in any other situation entailing the total or partial loss of the right to administer and dispose of the property;

		<p>(d) the person, company or firm is convicted, by a final judgment, of any offence involving professional conduct;</p> <p>(e) the person or company is debarred and blacklisted in accordance with section 62 of the Act or ineligible in accordance with section 84(7) of the Act, from participating in public procurement for corrupt, coercive, collusive, fraudulent or obstructive practices, failure to abide with a Tender Securing Declaration, breach of a procurement contract, making false representation about his qualifications during tender proceeding or other grounds as may be deemed necessary by the Authority</p>
	4.7	Public or Semi-public owned enterprises in the United Republic of Tanzania may participate only if they can establish that they (i) are legally and financially autonomous, and (ii) operate under commercial law. No dependent agency of the Procuring Entity shall be permitted to tender or submit a proposal for the procurement of goods or works under the project.
	4.8	Applicants shall provide to the Procuring Entity evidence of their eligibility, proof of compliance with the necessary legal, technical and financial requirements and their capability and, adequacy of resources to carry out the contract effectively.
	4.9	An Applicant shall provide such evidence of their continued eligibility satisfactory to the Procuring Entity, as the Procuring Entity shall reasonably request.
	4.10	Applicants shall submit proposals relating to the nature, conditions and modalities of sub-contracting wherever the sub-contracting of any elements of the contract amounting to the more than ten percent of the tender price is envisaged.

B: CONTENTS OF THE PRE-QUALIFICATION DOCUMENT

<p>5. Sections of the Pre-qualification Document</p>	<p>5.1</p>	<p>This Pre-qualification Document consists of parts 1 and 2 which comprise all the sections indicated below, and which should be read in conjunction with any Addendum issued in accordance with ITA 7 [Amendment of Pre-qualification Document].</p> <p>PART 1 Pre-qualification Procedures</p> <p>Section I – Invitation for Pre-qualification (IFP) Section II - Instructions to Applicants (ITA) Section III- Pre-qualification Data Sheet (PDS)</p> <p>Section IV - Qualification Criteria and Requirements Section V- Application Forms</p> <p>Section VI– Eligible Countries</p> <p>PART 2 Procuring Entity’s Requirements</p> <p>Section VII-Scope of Works</p>
	<p>5.2</p>	<p>Unless obtained directly from the NeST, the PE accepts no responsibility for the completeness of the document, responses to requests for clarification, the minutes of the Pre-Application meeting (if any), or Addenda to the Pre-qualification Document in accordance with ITA 7 [Amendment of Pre-qualification Document].</p>
	<p>5.3</p>	<p>The Applicant is expected to examine all instructions, forms, and terms in the Pre-qualification Document and to furnish with its Application all information or documentation as is required by the Pre-qualification Document.</p>
<p>6. Clarification of Pre-qualification Document and Pre-Application Meeting</p>	<p>6.1</p>	<p>An Applicant requiring any clarification of the Pre-qualification Document may notify the PE through NeST at least seven days prior to prequalification submission deadline. The PE will within one to three days after receiving request for clarification respond and publish through NeST any request for clarification prior to the dead line for submission of the applications. The PE’s response shall be posted through NeST to all prospective Applicants who have obtained the Pre-qualification Document from NeST, including a description of the inquiry but without identifying its source. Should the PE deem it necessary to amend the Pre-qualification Document as a result of a clarification, it shall do so following the procedure under ITA 7 [Amendment of Pre-qualification Document] and in accordance with the provisions of ITA 16.2 [Deadline of Submission of Applications].</p>
	<p>6.2</p>	<p>If indicated in the PDS, the Applicant’s designated representative is invited, at the Applicant’s cost, to attend a pre-Application meeting at the place, date and time mentioned in the PDS. During this pre-Application meeting, prospective Applicants may request clarification of the project requirement, the criteria for qualifications or any other aspects of the Pre-qualification Document.</p>
	<p>6.3</p>	<p>Minutes of the pre-Application meeting, if applicable, including the text of the questions asked by Applicants, including those during the meeting (without identifying the source) and the responses given, together with any responses prepared after the meeting will be transmitted promptly through NeST to all prospective Applicants who have obtained the Pre-qualification Document. Any modification to the Pre-Document that may become necessary as a result of the pre-Application meeting shall be made by the PE exclusively through the use of an Addendum pursuant to ITA 7 [Amendment of Pre-qualification Document].</p>

		Non-attendance at the pre-Application meeting will not be a cause for disqualification of an Applicant.
7. Amendment of Pre-qualification Document	7.1	At any time prior to the deadline for submission of Applications, the PE may amend the Pre-qualification Document by issuing an Addendum.
	7.2	Any Addendum issued shall be part of the Pre-qualification Document and shall be promptly communicated through NeST to all Applicants.
	7.3	To give Applicants reasonable time to take an Addendum into account in preparing their Applications, the PE may, at its discretion, extend the deadline for the submission of Applications in accordance with ITA 16.2 [Deadline of Submission of Applications].

C.PREPARATION OF APPLICATIONS

8. Cost of Applications	8.1	<p>The Applicant shall bear all costs associated with the preparation and submission of its Application. The PE will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the pre-qualification process.</p>
9. Language of Application	9.1	<p>The Application as well as all correspondence and documents relating to the pre-qualification exchanged by the Applicant and the PE, shall be written in the language specified in the PDS. Supporting documents and printed literature that are part of the Application may be in another language, provided they are accompanied by an accurate translation of the relevant passages in the language specified in the PDS, in which case, for purposes of interpretation of the Application, the translation shall govern</p>
10. Documents Comprising the Application	10.1	<p>The Application shall comprise the following:</p> <ul style="list-style-type: none"> (a) Application Submission Letter, in accordance with ITA 11.1; (b) Eligibility: documentary evidence establishing the Applicant’s eligibility, in accordance with ITA 12.1; (c) Qualifications: documentary evidence establishing the Applicant’s qualifications, in accordance with ITA 13; and (d) any other document required as specified in the PDS.
	10.2	<p>The Applicant shall furnish information on commissions and gratuities, if any, paid or to be paid to agents or any other party relating to this Application.</p>
11.Application Submission Letter	11.1	<p>The Applicant shall complete an Application Submission Letter as provided in Section V- Application Forms. This Letter must be completed without any alteration to its format.</p>
12. Documents Establishing the Eligibility of the Applicant	12.1	<p>To establish its eligibility in accordance with ITA 4 [Eligible Applicants], the Applicant shall complete the eligibility declarations in the Application Submission Letter and Forms ELI (eligibility) 1.1 and 1.2, included in Application Forms.</p>
13. Documents Establishing the Qualifications of the Applicant	13.1	<p>To establish its qualifications to perform the contract(s) in accordance with Qualification Criteria and Requirements, the Applicant shall provide the information requested in the corresponding Information Sheets included in Application Forms.</p>
	13.2	<p>Wherever an Application Form requires an Applicant to state a monetary amount, Applicants should indicate the TZS equivalent using the rate of exchange determined as follows:</p>

		<p>(a) For construction turnover or financial data required for each year - Exchange rate prevailing on the last day of the respective calendar year (in which the amounts for that year is to be converted).</p> <p>(b) Value of single contract - Exchange rate prevailing on the date of the contract.</p> <p>(c) Exchange rates shall be taken from the publicly available source identified in the PDS. Any error in determining the exchange rates in the Application may be corrected by the PE.</p>
14. Format and Signing of the Application	14.1	The Applicant shall prepare documents constituting the Application as described in ITA 10 [Documents Constituting the Application].
	14.2	The Application shall be signed by a person or persons duly authorized to sign on behalf of the Applicant and the authorization documents shall be submitted together with the Application indicating the names and position of each signatory in accordance with the requirements of the NeST, as specified in the PDS .

D. SUBMISSION OF APPLICATIONS

15. Submission of Applications.	15.1	Applications submitted through NeST shall be considered to be true and legal version, duly authorized and duly executed by the Applicant and intended to have binding legal effect. The Applicant shall properly name his soft copies of documents before submission through NeST.
	15.2	The Application shall bear e-signature or digital signatures for identity and authentication purposes and the identity of the Applicant may be verified with a follow-up due diligence process.
	15.3	Applications submitted through NeST shall be received in full prior to the closing time, and the Applicants shall receive an acknowledgement of receipt of Application or amendment through the system.
	15.4	Applicants must ensure the integrity, completeness and authenticity of their submission; and in case of electronic records entered online and files containing the Application being unreadable for any reason, the Application submitted shall not be considered.
16. Deadline for Submission of Applications	16.1	Applications shall be received by the PE through NeST in a manner specified under ITA 15 [Submission of applications] no later than the date and time specified in the NeST.
	16.2	The PE may, at its discretion, extend the deadline for the submission of Applications by amending the Pre – qualification Document in accordance with ITA 7 [Amendment of Pre- qualification Document], in which case all rights and obligations of the PE and the Applicants subject to the previous deadline shall thereafter be subject to the deadline as extended.
	16.3	An Applicant may modify or substitute or withdraw its Application after it has been submitted to the PE through NeST, provided that such modification or substitution or withdraw is made prior to the deadline for submission of Application prescribed under ITA16.1. Applicants shall receive an acknowledgement of receipt of Application or any amendment of its submitted Application through the system.
17. Late Applications	17.1	NeST does not allow an Applicant to submit its Applications after the deadline for submission of applications in accordance with ITA 16 [Deadline for Submission of Applications]
	18.1	The opening shall be done by Tender Opening Committee. The application

18. Opening of Applications		opening records shall be made available in the appropriate section of the NeST. Late Applications shall be treated in accordance with ITA 17.1 [Late Applications].
	18.2	An Applicant or any other person with interest in the tender process can access Application opening records on the appropriate section of NeST.
	18.3	The PE shall only open and evaluate Applications received on time through NeST.
8. Cost of Applications	8.1	The Applicant shall bear all costs associated with the preparation and submission of its Application. The PE will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the pre-qualification process.
9. Language of Application	9.1	The Application as well as all correspondence and documents relating to the pre-qualification exchanged by the Applicant and the PE, shall be written in the language specified in the PDS . Supporting documents and printed literature that are part of the Application may be in another language, provided they are accompanied by an accurate translation of the relevant passages in the language specified in the PDS , in which case, for purposes of interpretation of the Application, the translation shall govern.
10. Documents Comprising the Application	10.1	The Application shall comprise the following: (a) Application Submission Letter, in accordance with ITA 11.1; (b) Eligibility: documentary evidence establishing the Applicant's eligibility, in accordance with ITA 12.1; (c) Qualifications: documentary evidence establishing the Applicant's qualifications, in accordance with ITA 13; and (d) any other document required as specified in the PDS .
	10.2	The Applicant shall furnish information on commissions and gratuities, if any, paid or to be paid to agents or any other party relating to this Application.
11. Application Submission Letter	11.1	The Applicant shall complete an Application Submission Letter as provided in Section V- Application Forms. This Letter must be completed without any alteration to its format.

<p>12. Documents Establishing the Eligibility of the Applicant</p>	<p>12.1</p>	<p>To establish its eligibility in accordance with ITA 4 [Eligible Applicants], the Applicant shall complete the eligibility declarations in the Application Submission Letter and Forms ELI (eligibility) 1.1 and 1.2, included in Application Forms.</p>
<p>13. Documents Establishing the Qualifications of the Applicant</p>	<p>13.1</p>	<p>To establish its qualifications to perform the contract(s) in accordance with Qualification Criteria and Requirements, the Applicant shall provide the information requested in the corresponding Information Sheets included in Application Forms.</p>
	<p>13.2</p>	<p>Wherever an Application Form requires an Applicant to state a monetary amount, Applicants should indicate the TZS equivalent using the rate of exchange determined as follows:</p> <ul style="list-style-type: none"> (a) For construction turnover or financial data required for each year - Exchange rate prevailing on the last day of the respective calendar year (in which the amounts for that year is to be converted). (b) Value of single contract - Exchange rate prevailing on the date of the contract. (c) Exchange rates shall be taken from the publicly available source identified in the PDS. Any error in determining the exchange rates in the Application may be corrected by the PE.
<p>14. Format and Signing of the Application</p>	<p>14.1</p>	<p>The Applicant shall prepare documents constituting the Application as described in ITA 10 [Documents Constituting the Application].</p>
	<p>14.2</p>	<p>The Application shall be signed by a person or persons duly authorized to sign on behalf of the Applicant and the authorization documents shall be submitted together with the Application indicating the names and position of each signatory in accordance with the requirements of the NeST, as specified in the PDS.</p>

E. PROCEDURES FOR EVALUATION OF APPLICATIONS

19. Confidentiality	19.1	Information relating to the Applications, their evaluation and results of the prequalification shall not be disclosed to Applicants or any other persons not officially concerned with the prequalification process until the notification of prequalification results is made to all Applicants in accordance with ITA 27 [Notification of Pre-qualification Results]
	19.2	From the deadline for submission of Applications to the time of notification of the results of the prequalification in accordance with ITA 27 [Notification of Pre-qualification Results], any Applicant that wishes to contact the PE on any matter related to the prequalification process may do so through NeST.
	19.3	Any effort by the Applicant to influence the PE's processing of Applications or Pre-qualification decisions may result in the rejection of its Application.
20. Clarification of Applications	20.1	To assist in the evaluation of Applications, the PE may, at its discretion, ask an Applicant for a clarification (including missing documents) of its Application, to be submitted within a stated reasonable period of time. Any request for clarification from the PE and all clarifications from the Applicant shall be through NeST.
	20.2	If an Applicant does not provide clarifications and/or documents requested by the date and time set in the PE's request for clarification, its Application shall be evaluated based on the information and documents available at the time of evaluation of the Application.
21. Responsiveness of Applications	21.1	The PE may reject any Application which is not responsive to the requirements of the Prequalification Document. In case the information furnished by the Applicant is incomplete or otherwise requires clarification as per ITA 20.1 [Clarifications of Applications], and the Applicant fails to provide satisfactory clarification and/or missing information, it may result in disqualification of the Applicant.
22. Margin of Preference	22.1	Unless otherwise specified in the PDS , a margin of preference for domestic Tenderers shall not apply in the Tendering process resulting from this prequalification.
23. Subcontractors	23.1	Unless otherwise stated in the PDS , the PE does not intend to execute any specific elements of the Works by sub- contractors selected in advance by the PE (so-called "Nominated Subcontractors").
	23.2	The Applicant shall not propose to subcontract the whole of the Works. The PE, in ITA 24.2 [Evaluation of Applications], may permit the Applicant to propose subcontractors for certain specialized parts of the work as indicated therein as ("Specialized Subcontractors"). Applicants planning to use such specialized Subcontractors shall specify, in the Application Submission Letter, the activity(ies) or parts of the Works proposed to be subcontracted along with details of the proposed subcontractors including their qualification and experience.

F. EVALUATION OF APPLICATIONS AND PRE - QUALIFICATION OF APPLICANTS

<p>24. Evaluation of Applications</p>	<p>24.1</p>	<p>The PE shall use the factors, methods, criteria, and requirements defined in Qualification Criteria and Requirements, to evaluate the qualifications of the Applicants, and no other methods, criteria, or requirements shall be used. The PE reserves the right to waive minor deviations from the qualification criteria if they do not materially affect the technical capability and financial resources of an Applicant to perform the Contract.</p>
	<p>24.2</p>	<p>Subcontractors proposed by the Applicant shall be fully qualified for their parts of the Works. The subcontractor's qualifications shall not be used by the Applicant to qualify for the Works unless their parts of the Works were previously designated by the PE in the PDS as can be met by Specialized Subcontractors, in which case, the qualifications of the Specialized Subcontractor proposed by the Applicant may be added to the qualifications of the Applicant for the purpose of the evaluation.</p>
	<p>24.3</p>	<p>In case of multiple contracts, Applicants should indicate in their Applications the individual contract or combination of contracts in which they are interested. The PE shall prequalify each Applicant for the maximum combination of contracts for which the Applicant has thereby indicated its interest and for which the Applicant meets the appropriate aggregate requirements as specified in qualification criteria and requirements.</p>
	<p>24.4</p>	<p>However, with respect to the specific experience under item of Qualification Criteria and Requirements, 4.2 (a), the PE will select any one or more of the options as identified below: N is the minimum number of contracts V is the minimum value of a single contract. (a) Pre - qualification for one Contract: Option 1:(i) N contracts, each of minimum value V; Or Option 2: (i) N contracts, each of minimum value V, Or (ii) Less than or equal to N contracts, each of minimum value V, but with total value of all contracts equal or more than N x V (b) Pre - qualification for Multiple Contracts Option 1: (i) Minimum requirements for combined contract(s) shall be the aggregate requirements for each contract for which the Applicant has applied for as follows, and N1, N2, N3, etc. shall be different contracts: Lot 1: N1 contracts, each of minimum value V1; Lot 2: N2 contracts, each of minimum value V2; Lot 3: N3 contracts, each of minimum value V3; -- --etc. Or Option 2: (i) Minimum requirements for combined contract(s) shall be the aggregate requirements for each contract for which the Applicant has applied for as follows, and N1, N2, N3, etc. shall be different contracts: Lot 1: N1 contracts, each of minimum value V1; Lot 2: N2 contracts, each of minimum value V2; Lot 3: N3 contracts, each of minimum value V3; - ---etc, Or (ii) Lot 1: N1 contracts, each of minimum value V1; or number of contracts less than or equal to N1, each of minimum value V1, but with total value of all contracts</p>

		equal or more than $N1 \times V1$
		<p>Lot 2: $N2$ contracts, each of minimum value $V2$; or number of contracts less than or equal to $N2$, each of minimum value $V2$, but with total value of all contracts equal or more than $N2 \times V2$</p> <p>Lot 3: $N3$ contracts, each of minimum value $V3$; or number of contracts less than or equal to $N3$, each of minimum value $V3$, but with total value of all contracts equal or more than $N3 \times V3$</p> <p>---etc.</p>
	24.5	Only the qualifications of the Applicant shall be considered. The qualifications of other firms, including the Applicant's subsidiaries, parent entities, affiliates, subcontractors (other than Specialized Subcontractors in accordance with ITA 24.2 above) or any other firm(s) different from the Applicant shall not be considered.
25. PE's Right to Accept or Reject Applications	25.1	The PE reserves the right to accept or reject any Application, and to annul the Pre-qualification process and reject all Applications at any time, without thereby incurring any liability to the Applicants.
26. Pre - qualification of Applicants	26.1	All Applicants whose Applications substantially meet or exceed the specified qualification requirements will be pre-qualified by the PE.
	26.2	An Applicant may be "conditionally pre-qualified," that is, qualified subject to the Applicant submitting or correcting certain specified non material documents or deficiencies to the satisfaction of the PE.
	26.3	Applicants that are conditionally pre-qualified will be so informed along with the statement of the condition(s) which must be met to the satisfaction of the PE before or at the time of submitting their Tenders.
27. Notification of Pre - qualification Results	27.1	The PE shall notify all Applicants through NeST of the names of those Applicants who have been pre-qualified or conditionally pre-qualified. In addition, those Applicants who have been disqualified will be informed separately.

	27.2	Applicants that have not been pre-qualified may write to the PE to request through NeST, the grounds on which they were disqualified.
28. Request for Tenders	28.1	Promptly after the notification of the results of the Pre - qualification, the PE shall invite Tenders from all the Applicants that have been pre-qualified or conditionally pre-qualified.
	28.2	Tenderers may be required to provide a Tender Security or a Tender-Securing Declaration acceptable to the PE in the form and an amount to be specified in the Tendering document.
	28.3	The successful Tenderer shall be required to provide a Performance Security as specified in the Tendering document.
	28.4	If specified in the PDS, the successful Tenderer shall be required to provide a separate Environmental and Social (ES) Performance Security.
	28.5	Tenderers shall be required to provide a Code of Conduct which will apply to their and sub-contractors' personnel that includes the minimum requirements specified in the Tendering document.
	28.6	If specified in the PDS, Tenderers shall be required to submit management strategies and implementation plans that address key Environmental and Social (ES) risks [including Sexual Exploitation and Abuse (SEA) and Sexual Harassment (SH)] requirements.
	28.7	Prior to Contract award, the PE will verify that the successful Tenderer (including each member of a JV) is not disqualified due to non-compliance with contractual SEA/SH prevention and response obligations. The PE will conduct the same verification for each subcontractor proposed by the successful Tenderer. If any proposed subcontractor does not meet the requirement, the PE will require the Tenderer to propose a replacement subcontractor
29. Changes in Qualifications of Applicants	29.1	Any change in the structure or formation of an Applicant after being pre-qualified in accordance with ITA 26 [Pre - qualification of Applicants] and invited to Tender (including, in the case of a JV, any change in the structure or formation of any member and also including any change in any specialized subcontractor whose qualifications were considered to pre-qualify the Applicant) shall be subject to the written approval of the PE prior to the deadline for submission of Tenders. Such approval shall be denied if (i) a pre-qualified applicant proposes to associate with a disqualified applicant or in case of a disqualified joint venture, any of its members; (ii) as a consequence of the change, the Applicant no longer substantially meets the qualification criteria set forth in Qualification Criteria and Requirements; or (iii) in the opinion of the PE, the change may result in a substantial reduction in competition. Any such change should be submitted to the PE not later than fourteen (14) days after the date of the Request for Tenders.
30. Procuring Entity's Rights	30.6	The PE reserves the right to take the following actions, and shall not be liable for any such actions: (a) amend the scope and cost of any contract to be tendered under this project, in which event tenders will be invited only from those applicants who meet the resulting amended Pre - qualification requirements; (b) reject any Pre - qualification application; (c) cancel the Pre- qualification process and reject all applications.

G: REVIEW OF APPLICATION DECISIONS

31. Right to Review	31.1	An applicant who claims to have suffered or that may suffer any loss or injury as a result of a breach of a duty imposed on a Procuring Entity or an approving authority in the course of these procurement proceedings may seek a review in accordance with the procedure set out under this Section.
32. Time Limit on Review	32.1	The Applicant shall submit an application for review within seven (7) working days, of the Applicant becoming or the Applicant should have become aware of the circumstances giving rise to the complaint or dispute.
33. Submission of Applications for Review	33.1	Any application for administrative review shall be submitted through NeST to the Accounting Officer of a PE and a copy shall be served to the Public Procurement Regulatory Authority (PPRA).
	33.2	For PEs with delegated Procurement function, applications for administrative review for tenders floated by the delegated Accounting Officer shall be submitted through NeST to the Accounting Officer with a copy electronically served to the Delegated Accounting Officer and PPRA.
	33.3	The application for administrative review shall include: a) details of the procurement requirements to which the complaint relates; b) details of the provisions of the Act, Regulation or provision that has been breached or omitted; c) an explanation of how the provisions of the Act, Regulation or provision has been breached or omitted, including the dates and name of the responsible public officer, where known; d) documentary or other evidence supporting the complaint where available; e) Remedies sought; and f) any other information relevant to the complaint.
	33.4	Upon receipt of a complaint, the Accounting Officer of a PE shall suspend the pre-qualification proceedings
	33.5	The Accounting Officer shall not entertain a complaint or dispute or continue to do so after the procurement contract has entered into force.
34. Decision by the Accounting Officer	34.1	The Accounting Officer of a Procuring Entity shall, within seven (7) working days after receipt of the complaint or dispute, deliver a written decision through NeST which shall indicate; a) whether the application is upheld in whole, in part or rejected; b) the reasons for the decision; and c) any corrective measures to be taken;
	34.2	Where the Accounting Officer does not issue a decision within the time specified in ITA 34.1, the Applicant submitting the complaint or dispute or the Procuring Entity shall be entitled immediately thereafter to institute proceedings under ITA 35.1 and upon instituting such proceedings, the competence of the Accounting Officer to entertain the complaint or dispute shall cease.

35. Review by the Public Procurement Appeals Authority	35.1	<p>Complaints or disputes which,</p> <ul style="list-style-type: none"> a) are not settled within the specified period under ITA 34.1 [Decision by the Accounting Officer]; or b) the Applicant is not satisfied with the decision of the accounting officer. <p>shall be referred to the Appeals Authority within seven (7) working days from the date when the Applicant received the decision of the accounting officer or, in case no decision is issued after the expiry of the time stipulated under ITA 34.1 [Decision by the Accounting Officer]</p> <p>The Appeals Authority shall, within forty-five (45) days issue a written decision concerning the complaint or dispute stating the reasons for the decisions and the remedies granted if any.</p> <p>The decision of the Appeals Authority shall be binding to the parties on complaint or appeal and such decision may be enforced in any court of competent jurisdiction.</p>
	35.2	PPAA may be contacted at the address shown in the PDS .

A. GENERAL

Ser. No	Required Information/Data	ITA Clause	Information/Data to be filled by the PE
1.	Name of the PE	ITA 1.1 & ITA 2.1	PUBLIC SERVICE SOCIAL SECURITY FUND
2.	Name of the project	ITA 1.2 & ITA 2.1	Proposed Construction of PSSSF HQ Building in DODOMA
3.	Lots	ITA 1.1 & ITA 1.2	Not Applicable.
4.	Expected Date of Invitation to Tender	ITA 1.3	2025-03-28.
5.	Type of Contract, Tender Documents, Method of Payment, and Time for Completion	ITA 1.4	Type of Tendering Documents to be used: STD Medium and Large Works Method of Payment to state Prices are FIXED Time of Completion will be 1120 Days.
6.	Site Information	ITA 1.5	Site Information: Not Applicable.
7.	Source of Funds – Financial year	ITA 2.1	Financial Year: 2024/2025
8.	Source of Funds – Financing Institution	ITA 2.1 & 2.2	Not Applicable
9.	Source of Funds - Loan/Credit/Grant Number	ITA 2.1 & 2.2	Not Applicable
10.	JV Member	ITA 4.1	Not Applicable.

B. CONTENTS OF THE PREQUALIFICATION DOCUMENT

11.	Pre- Application Meeting	ITA 6.2	A pre-application meeting will not take place.
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C. PREPARATION OF APPLICATIONS

13.	Language of Application	ITA 9.1	English
14.	Additional Document	ITA 10.1 (d)	Not Applicable.
15.	Source of Exchange Rate	ITA 13.2	The rates of exchange to be used by the Tenderer shall be those established by the Bank of Tanzania.
16.	Power of Attorney	ITA 14.2	Special Power of Attorney

E. PROCEDURES FOR EVALUATION OF APPLICATIONS

17.	Margin of Preference	ITA 22.1	Not Applicable
18.	Nominated Subcontractors	ITA 23.1	Not Applicable.

F. EVALUATION OF APPLICATIONS AND PREQUALIFICATION OF APPLICANTS

19.	Specialized Subcontractors	ITA 24.2	The parts of the Works for which the Employer permits Applicants to propose Specialized Subcontractors are designated as follows:Electrical works, ICT, Lift/Elevator, Air Conditional Installation, Plumbing and Fire Fighting System, Security Installation, Glazing works.
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			For designated parts of the Works that may require Specialized Subcontractors, the relevant qualifications of the proposed Specialized Subcontractors will be Main Contractor and all subcontractor to be registered Class one contractors . These qualifications of the Subcontractors will be added to Applicant for the purpose of evaluation.
20.	Environmental and Social Performance Security and Sexual Exploitation and/or Sexual Harassment Declaration	ITA 28.4 & ITA 28.6	The Employer intends to require Applicants to submit Environmental and Social (ES) Performance Security and Sexual Exploitation and Abuse (SEA) and/or Sexual Harassment Declaration.
G: REVIEW OF PROCUREMENT DECISIONS			
21.	Address to Submit an Appeal to PPAA	ITA 35.2	The address for Appeal to PPAA: The Executive Secretary, Public Procurement Appeals Authority, Ministry of Finance and Planning, Mkandarasi Place, 4th Floor Jakaya Kikwete Road P.O. Box 1385, Dodoma Tanzania Telephone +255 26 2962411 Mobile:+255743505505 Fax + 255 022 2120460 Email: info@ppaa.go.tz or es@ppaa.go.tz Website www.ppaa.go.tz

SECTION IV – QUALIFICATION CRITERIA AND REQUIREMENTS

This section contains all the methods, criteria, and requirements that the Employer shall use to evaluate Applications. The information to be provided in relation to each requirement and the definitions of the corresponding terms are provided in respective evaluation criteria through the National e-Procurement System of Tanzania.

EVALUATION CRITERIA

Commercial Evaluation

1. Eligibility

Litigation History (SCORE: N/A)

Tenderers are required to provide litigation records resulting from contracts completed or ongoing under their execution (In case of Joint Venture, compliance requirements are all Parties Combined – Must Meet requirements and Each Member – Must Meet requirements).

Litigation History Start Year	2020-01-01
Litigation History End Year	2024-12-31

2. Standard Tender Forms

Tender Validity Period (SCORE: N/A)

Contractors are required to confirm with the tender validity period specified by the Procuring Entity.

Tender Validity Period (Days)	120
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Notarized Special Power of Attorney (SCORE: N/A)

Tenderers must fill in Standard Power of Attorney as per the required format and upload into the system.

Tender Securing Declaration (SCORE: N/A)

The tenderer should submit a tender securing declaration as per instructions.

3. Financial Situation and Performance

Average Annual Turnover (SCORE: N/A)

Average Annual Turnover of the mentioned amount, calculated as total certified payments received for contracts in progress and/or completed within the mentioned duration. (In case of Joint Venture, compliance requirements are: All Parties Combined – Must Meet requirements, Each Member – Must Meet percentage requirements and if One Member – Must Meet percentage requirements stated).

Average Annual Turnover Amount in TZS or any other freely convertible currency	50000000000
Turnover Start Date	2021-01-01
Turnover End Date	2023-12-31

Technical Evaluation

1. Experience

Current Contract Commitment (SCORE: N/A)

Tenderer must demonstrate that it has adequate sources of finance to meet the cash flow requirements on contracts currently in progress and for future contract commitments. (In case of Joint Venture, compliance requirements are: All Parties Combined – Must Meet requirements).

Specific Experience (SCORE: N/A)

Specific and Contract Management Experience: A minimum number of similar contracts based on the physical size, complexity, methods/technology and/or other characteristics described in the PE Requirements on contracts that have been satisfactorily and substantially completed (substantial completion shall be based on 80% or more of completed assignments under the contract) as a prime contractor/supplier/service provider, joint venture member, management contractor/supplier/service provider or sub-contractor/supplier/service provider for mentioned duration. (In case of Joint Venture, compliance requirements are: All Parties – Must Meet requirements). In the case of JVCA, the value of contracts completed by its members shall not be aggregated to determine whether the requirement of the minimum value of a single contract has been met. Instead, each contract performed by each member shall satisfy the minimum value of a single contract as required for single entity. In determining whether the JVCA meets the requirement of total number of contracts, only the number of contracts completed by all members each of value equal or more than the minimum value required shall be aggregated.

Specific Experience	Please provide Specific Experience required for Construction of Office Buildings
Specific Experience Start Year	2020-01-01
Specific Experience End Year	2023-12-31
Number of Specific Experience Contracts	2
Value of each specific experience contract in the specified tender currency	25000000000

General Experience (SCORE: N/A)

Tenderer should provide details of their previous and on-going contracts to evidence their general experience in construction.

2.

Key Personnel

Key Personnel (SCORE: N/A)

Tenderer should provide details of their personnel with adequate qualifications as required by the procuring entity.

Categories of Key Personnel	Education Level	Experience of Key Personnel	Number of Required Key Personnel
Project Manager	Holder of BSc in Civil Engineering and should be registered by ERB	20	1
Safety Officer	Diploma in Occupation Health and Safety Environmental Science or related Field	5	1
Site Engineer	Holder of BSc in Civil Engineering and should be registered by ERB	20	1
Quantity Surveyor	Holder of Bachelor Degree in Building Economics or Equivalent and should be recognized by Regulatory Board	10	1
Land Surveyor	Holder of Bachelor Degree in Land Surveying and should be recognized by Regulatory Board	5	1

General Foreman	Diploma in Construction Management or Civil Engineer holder of Civil Trade test Certificate	5	1
Service Engineer	Holder Degree in Electrical engineering and should be registered by the regulatory Board	5	1
Service Engineer	Holder Degree in Mechanical engineering and should be registered by the regulatory Board	5	1
Electrical Technician	Holder of FTC Certificate	5	1

SECTION V – APPLICATION FORMS

Application Submission Letter

Date: *[insert day, month, and year]*
 Pre- Qualification No. and title: *[insert RFB number and title]*

To: *[insert full name of Purchaser]*

We, the undersigned, apply to be prequalified for the referenced Tender and declare that:
 We have examined and have no reservations to the Prequalification Document, including Addendum(s) No(s), issued in accordance with Instructions to Applicants (ITA) 8: *[insert the number and issuing date of each addendum]*.
 We have no conflict of interest in accordance with ITA 4.6; and We (and our subcontractors) meet the eligibility requirements as stated ITA 4.1, we have not been suspended by the Public Procurement Regulatory Authority based on execution of a Tender/Proposal Securing Declaration in accordance with ITA 4.7;
 We, along with any of our subcontractors, suppliers, consultants, manufacturers, or service providers for any part of the contract, are not subject to, and not controlled by any entity or individual that is subject to, a temporary suspension or a debarment imposed by the Public Procurement Regulatory Authority.
[select the appropriate option and delete the other] [We are not a state-owned enterprise or institution] / [We are a state-owned enterprise or institution but meet the requirements of ITA 4.8];
 We declare that the following commissions, gratuities, or fees have been paid or are to be paid with respect to the Prequalification process, the corresponding Tendering process or execution of the Contract:

<u>Name of Recipient</u>	<u>Address</u>	<u>Reason</u>	<u>Amount</u>
<i>[insert full name foreach occurrence]</i>	<i>[insert street/number/city/country]</i>	<i>[indicate reason]</i>	<i>[specify amount currency, value, andTZS equivalent]</i>

We understand that you may cancel the Prequalification process at any time and that you are neither bound to accept any Application that you may receive nor to invite the prequalified Applicants to tender for the contract subject of this Prequalification process, without incurring any liability to the Applicants, in accordance with ITA 26.1. All information, statements and description contained in the Application are in all respect true, correct and complete to the best of our knowledge and belief.

Signed: *[insert signature(s) of an authorized representative(s) of the Applicant]*
 Name: *[insert full name of person signing the Application]*
 In the capacity of: *[insert capacity of person signing the Application]*
 Duly authorized to sign the Application for and on behalf of: *[insert full name of the Applicant or the name of the JV]*
 Address: *[insert street number/town or city/country address]*
 Dated: *[insert date the document is signed i.e. day number] day of [insert month], [insert year]*
[For a joint venture, either all members shall sign or only the authorized representative, in which case the power of attorney to sign on behalf of all members shall be attached]

SPECIAL POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS THAT I/we the undersigned [*insert name of the Donor*] being [*insert designation*] of [*insert name of the company*] of [*insert company address*] having its registered office at [*insert physical address of company*].

By virtue of authority conferred to me by the Board Resolution No [*insert Board Resolution Number*] of [*insert day*] day of [*insert Board Resolution month and year*], do hereby ordain, nominate, authorize, empower and appoint [*insert name of Donee*] of [*insert address of the Donee*] to be our true lawful Attorney and Agent with full power and authority for us and in our names and for our accounts and benefits, to do any, or all of the following acts, in the execution of tender No. [*insert tender number*] that is to say;

To act on my behalf or for the company for activities relating to [*specify the ordained powers which may include: the signing documents and contracts, negotiating deals, approving documents, and official communications*] and do any other thing or things incidental for [*insert tender Number*] of [*insert description of procurement*] for the [*insert name of the procuring entity*]; AND provided always that this Power of Attorney shall not revoke or in any manner affect any future Power of Attorney given to any other person or persons for such other power or powers shall remain and be of the same force and affect as if this deed has not been executed.

STAMPED with the common seal of the said [*insert name of the company*] and delivered in the presence of us this [*insert date*] day of [*insert month*] [*insert year*].

IN WITNESS whereof we have signed this deed on this [*insert date*] day of [*insert month*] [*insert year*] at [*insert place*] for and on behalf of [*insert name of the company or Donor*]

SIGNED AND DELIVERED by the said
[*insert name of Donor*] Identified to me
by [*insert name*]

The latter being known to me personally this [*insert date, month, and year*]

DONOR

BEFORE ME:

Name:.....
Address:.....
Qualification:.....
Signature :.....

COMMISSIONER FOR OATHS

Acknowledgement

I [*insert name of Donee*] doth here by acknowledge and accept to be Attorney of the said [*insert name of the company/donor*] under the Terms and Conditions contained in this Power of Attorney and I promise to perform and discharge my duties as the lawfully appointed Attorney faithfully and honestly.

SIGNED AND DELIVERED by the said
[*insert name of Donee*] Identified to me
by [*insert name*]

The latter being known to me personally
this [*insert date, month and year*],

DONEE.....

BEFORE ME

Name:.....
Address:.....
Qualification:.....
Signature :.....

COMMISSIONER FOR OATHS

[1] Note: Power of Attorney for a Foreign Firm may be presented in any other legally acceptable format

Form INTEG- UNDERTAKING BY APPLICANT ON ANTI-BRIBERY POLICY / CODE OF CONDUCT AND COMPLIANCE PROGRAMME

Each Applicant must submit a statement, as part of **the Application Document**, in either of the two given formats which must be signed personally by the Chief Executive Officer or other appropriate senior corporate officer of **the Applicant** and, where relevant, of its subsidiary in the United Republic of Tanzania. If a tender is submitted by a subsidiary, a statement to this effect will also be required of the parent company, signed by its Chief Executive Officer or other appropriate senior corporate officer.

**UNDERTAKING BY TENDERER ON ANTI – BRIBERY POLICY / CODE OF CONDUCT AND
COMPLIANCE PROGRAMME**

Each Tenderer must agree and sign a statement, as part of the Tender documents, in the given format which must be signed personally by the Chief Executive Officer or other appropriate senior corporate officer of the Tendering company and, where relevant, of its subsidiary in the United Republic of Tanzania. If a tender is submitted by subsidiary, a statement to this effect will also be required of the parent company, signed by its Chief Executive Officer or other appropriate senior corporate officer.

MEMORANDUM

(Regulation 78(2) of the Public Procurement Regulations, 2013 - Government Notice No. 446 of 2013 as amended in 2016.)

This company _____ *[name of company]* places importance on competitive tendering taking place on a basis that is free, fair, competitive and not open to abuse. It is pleased to confirm that it will not offer or facilitate, directly or indirectly, any improper inducement or reward to any public officer their relations or business associates, in connection with its tender, or in the subsequent performance of the contract if it is successful.

This company declares that it will comply to national Anti-Bribery Policy/Code of Conduct and a Compliance Program(s) which includes all reasonable steps necessary to assure that the No-bribery commitment given in this statement will be complied with by its managers and employees, as well as by all third parties working with this company on the public sector projects, or contract including agents, consultants, consortium partners, sub- contractors and suppliers.

Authorized Signature:

Name and Title of Signatory:

Name of Tenderer:

Address:

Note: This form has been submitted by tenderer when completing registration in NeST.

SECTION VI: ELIGIBLE COUNTRIES

Tender No. and Title:

All countries are eligible except countries subject to the following provisions.

A country shall not be eligible if:

- (a) as a matter of law or official regulation, the Government of Tanzania prohibits commercial relations with that country, provided that the Government of Tanzania is satisfied that such exclusion does not preclude effective competition for the provision of goods or related services required; or
- (b) by an act of compliance with a decision of the United Nations Security Council taken under Chapter VII of the Charter of the United Nations, the Government of Tanzania prohibits any import of goods from that country or any payments to persons or entities in that country.

PART 2: PROCURING ENTITY'S REQUIREMENTS

Section VII - Scope of Works

Description of the Works

Description of the Works

1.0 Background

Public Service Social Security Fund (PSSSF) has set aside funds to cover eligible payments under the contract of construction of the proposed PSSSF HQ Building in Dodoma. Part of the proceed will be used to cater for eligible payments for the construction of the proposed PSSSF HQ Building in Dodoma .

2.0 Project location

The proposed development is located approximately 3.00 km from the City Center between Biringi Avenue and kikuyu Road. The Plot has approximately **4,328 square meters** situated on Plot No 7. The original permitted land use was for Plot No 7, for offices building.

3.1 The proposed project will consider office facilities with ground floor, basement, conference hall and parking area.

3.2 1st to 20th floors typical provided for open plan office with common toilet facilities, entrance lobby and passage. The open plan layout of the offices gives staff from the Head office the freedom to execute their work comfortably to meet the OSHA recommendations establishing conducive working place to the Fund staff.

S/No.	Description of Facility
1.	Office space to cater for Director general, eight Directorate and PR unit, board rooms for each directorate inclusive of pantry and store
2.	GYM with all required facilities, including enough bathroom, exchange room
3	Parking lots for 300 cars
4	Breastfeeding and guest room
5.	library
6.	Rest room
7.	Restaurant space
8.	Basement
9.	Conference room
10.	Prayer room (both women and men)

4.0 Building Services

The Building to comprise with the following and not limited to:

4.1 Powersupply & Electricity

4.2 Generator

4.3 Elevators

4..4 Transformer if required

4.5 Watersupply systems

4.6 Fire-fighting system

4.7 Sewer, wastewater & storm water disposal system

4.8 Wi-Fi, Data cabling & Telephone system

4.9 Lightning protection system

4.10 CCTV camera system

4.11 Airconditioning (HVAC)

4.12. Solarsystem for lightening the building during the evening and night hours

4.13 Buildingsigns and all necessary logo.

4.14 External works

4.15 Fireassembly point
4.16 Borehole and water treatment plant

Equipment Capability

S/N	Equipment Type and Characteristics	Capacity	Minimum Number Required
1	Excavator	75 cum/hr	1
2	Excavator with digger & Hammer	10cum/hr	1
3	Bulldozer	150cum/hr	1
4	Tipper	10cum/hr	1
5	Concrete Pump	24cum/hr	1
6	Transit Mixer	5cum/hr	1
7	Steel scaffolding	1000 SQM	Set
8	Dumper Trucks	20 cum	1
9	Tower Crane	10 Tone	1
10	Temporary lifts	650kg	1
11	Crane Tower	70M	1
12	Excavator	20T	2
13	Roller Compactor	10T	2
13	Tipping Truck	15 m3	4
14	Concrete Batching Plant	40cum/h	1
15	Crane Tower	70M	1
16	Poker Vibrator		4
17	Concrete Mixer Truck		2
18	Steel Cutting Machine		2
19	Steel Scaffolding	8000SMQ	1
20	Dumpers	20T	4
21	Steel Bending Machine		2
22	Air Compressor		2
23	Hoist		1
24	Generator	100-150kW	Set
25	Diesel Engine Concrete Pumps	30cum/h	1

Construction Period

1120 Days